

Immaculate Conception School Advisory Council Minutes

Thursday, February 22, 2024
St Ann's Room, IC Parish
6:30-7:30 pm

Attendees:

Heather Schrimpf, Jake Rodemann, Carla Brown, Fr. Matt, Danielle Juliette, Jennifer McBaine, Tina Bernskoetter,
Teresa Bullock
Absent: Angela Branson, Lora Boessen

Opening Prayer

- Fr. Matt called the meeting to order with prayer.

Approval of Minutes

- The January minutes were approved and signed with one minor change.

Pastor's Report

- Finance Council met and approved budget for teaching staff.
- Information regarding the visioning committee's progress will be coming in future months. Father stated we must continue to discern regarding the future plans for the school.

Principal's Report

- Heather reported SAEBRS screening will be occurring soon.
- Current kindergarten enrollment is 30 students.
- PreK enrollment is full, with 20 PreK-3-year-olds and 30 PreK-4-year-olds. A waiting list has been started.
- Summer camp enrollment is full but there are plans to increase staff in order to accommodate additional students.
- Mrs. Sooter, Kindergarten teacher has not renewed her contract as she has accepted a position at another school. Heather will be working on advertisement for position.
- The build-a-school-in-Uganda fundraising is going well. The trail mix event raised \$1,300. There will be additional opportunities in the coming months.
- The east door of Pleus Hall and additional cameras will be installed on campus beginning the week of February 28.

Old Business

- Visioning Committee Update – Architect Review-Next Steps
 - Fr. Matt and Heather reported the architects are still in the design phase of the master plan.
 - Architects are to present the conceptual plan in April, following Easter.
- School Improvement Process – Heather provided a copy of the report to all council members for review and provided an overview of the review process by the visiting team. Advisory council members to be present for the initial meeting on Tuesday, March 19 at 5:30pm.
- Budget Process – teachers' budget was approved by Finance council and part-time staff salaries will be discussed during next month's meeting.
- Recruitment for Advisory Council – Danielle reported there has been no interest from parents becoming a member of the Advisory Council. She designed a flyer, which will be sent to all parents via email, placed on school social media as well as distribution during the Spring Fling.

Standing Committee Reports

- Athletic
 - IC will be hosting the CMPAL basketball championships this year at Helias.
 - Archery season is well underway and going well.
- Technology
 - Nothing to note.
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 - Computer/chromebook upgrades are needed and will be the focus for funds raised during the Spring Fling.
- Home & School/Fundraising
 - Carla reported the Daddy/Daughter dance went well. Spring Fling preparations are continuing. Approximately 75 tickets have been sold so far and the live auction will open next Sunday.
- Wellness
 - Heather reported the lunch audit went well. There is a surplus of money in the lunch account so kitchen administration is determining what equipment needs replacing.
 - The 5K will be a glow run, held in April. More information will be coming.
- Long Range Planning
 - Nothing to note.

New Business

- Jennifer discussed offering incentives for student mass attendance such as dress down passes, etc.
- Heather requested Helias' thoughts on IC offering the plaid skort option to IC's dress code beginning next school year. She is waiting to hear back from Helias. In addition, Heather is waiting for a response on pricing from SchoolBelles.
- Tina brought up the idea of increasing the length of school shorts allowance from 3" to 4" above the knee. Heather to consider.

Closed Session

- No closed session.

Closing and Announcements

- Next meeting date to be determined.

Prayer and Adjournment

- Fr. Matt concluded the meeting in prayer. Meeting ended at 7:30 pm.

Heather Schrimpf
Danielle Y. Guibette
Jeresa Bullock