

## **Immaculate Conception School Advisory Council Minutes**

Thursday, August 22, 2024  
Conference Room, IC School  
6:00-7:30 pm

### **Attendees:**

Heather Schrimpf, Jake Rodemann, Carla Brown, Jennifer McBaine, Travis Reinsch, Taylor Jones, Teresa Bullock,  
Angela Branson and Lora Boessen

Absent: Fr Matt

### **Opening Prayer**

- Heather opened the meeting with prayer.

### **Introduction of New Members**

- Each committee member introduced themselves to the new members, Travis and Taylor.

### **Approval of Minutes**

- The April minutes were approved without change and signed.

### **Council Officers for the Year**

- Teresa Bullock will be the secretary.
- Amanda Branson will be the vice president.
- Jennifer McBaine will be the president.

### **Pastor's Report**

- Nothing to note. Fr. Matt was not in attendance as he just returned from retreat.

### **Principal's Report**

- Heather reported the current enrollment for this school year is 323, 203 families.
  - PreK 3 – 17
  - PreK 4 – 33
  - Kindergarten – 28
  - 1<sup>st</sup> – 21
  - 2<sup>nd</sup> – 31
  - 3<sup>rd</sup> – 42
  - 4<sup>th</sup> – 23
  - 5<sup>th</sup> – 28
  - 6<sup>th</sup> – 28
  - 7<sup>th</sup> – 30
  - 8<sup>th</sup> – 42
- Emergency drills, fire/tornado/intruder will begin next week.
- New staff include a second counselor, Landra Collins and a new kindergarten teacher, Kris Lafata as well as two Preschool aides.
- An email regarding stewardship from Fr. Matt was recently sent to all school families. The email outlined stewardship requirements for school children involvement as a greeter, gift bearer, or altar server during mass to include mass time preference. The Google form is to be completed by September 13 and will be scheduled through the Ministry Scheduler Pro.

- Mrs. Rowland will provide counseling services for students in kindergarten and even numbered grades with Mrs. Collins providing counseling services for students in odd numbered grades throughout this school year, to provide continuity for students.
- Mid-quarter is September 13. Mid quarter reports will be provided online on September 20.
- Superintendent Dr. Erin Vader will be providing School Advisory Council training via Zoom on September 5, beginning at 6:00pm. All members encouraged to attend.

#### Old Business

- Visioning/Capital Campaign Update
  - Heather reported the Visioning Committee will be offering a 'gallery walk' of detailed information on the visioning for the new school on September 8<sup>th</sup>, 9<sup>th</sup> and 12<sup>th</sup> at varying times to accommodate all parishioner schedules.
  - Heather went through the slides to be presented during the 'gallery walk'. The information to be provided to parishioners in the presentation will include:
    - an outline of current deficiencies of each building
    - a timeline of the IC campus development from inception to current day
    - site drawings to include the three options:
      - Option 1 – full project to include all school needs, \$31.5 million
      - Option 2 – school with kitchen and lunchroom, \$21+ million
      - Option 3 – school only, \$14+ million
    - All information will also be included on parish website.
- School Advisory Council Evaluation
  - Heather reviewed the recommendations outlined in the evaluation and emphasized the importance of members to be advocates of the capital campaign for the new school.

#### Standing Committee Reports

- Athletic
  - Volleyball and cross country is underway.
- Technology
  - Computers have been replaced for all teachers, in addition to new printers. Some Chromebooks have been replaced including cabinet storage for the Chromebooks.
- Home & School/Fundraising
  - Carla highlighted the scheduled events for the school year:
    - September 22                      Mother and Son Evening
    - November 7                         Donuts with Dad
    - February 16                         Daddy-Daughter Dance
    - March 8                                Spring Fling
    - April 10                                Mother/Grandmother Morning
    - May 14                                 Field Day
    - July 24                                 Back to school pool party
- Wellness
  - Lora reported the 5K is planned for August 2025 due to the multitude of events scheduled throughout the school year.

- Lora indicated the lunch audit results have not yet been received.
- Long Range Planning
  - Nothing to note.

**New Business**

- Constitution and By-Laws
  - Council members asked to review for discussion at next meeting.
- Arrival Procedures
  - Council members discussed some issues that occurred during morning drop-off the first couple days of school. Will continue to monitor.
- School Improvement Process – Year 2 Action Plan – a copy of the recommendations was provided and reviewed. Recommendations:
  - 5G – currently working on
  - 6C – currently working on
  - 7B, 7C, 7D, 7F – will be working on throughout the school year
  - 10Q – this has been completed.

**Closed Session**

- No closed session.

**Closing and Announcements**

- Discussed meeting schedule:
  - Meeting times will be 6pm in the counselor's office
    - Tuesday, September 24
    - Tuesday, October 22 or 24 (to be determined)
    - Thursday, January 23, February 27, March 27 and April 24.

**Prayer and Adjournment**

- Meeting ended with prayer at 7:35 pm.

*Jenna*  
*Jeresa*

*MUBAND*  
*Bullock*

*Heather Johnson*